20 November 2018, Russley Golf Club, Christchurch

**Facilitator – Lionel Smith (Electrician, Electrical Inspector, Facilitator)**

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| 8.30am - 8.50am | Introduction |  |
| 8.50am – 9.25 am | Building the control plan | Considerations in building the plan and People issues |
| 9.25am – 10.15am | Risk Management  Group Exercise | Relating to understanding the hazard of electricity |
| 10.15am - 10.35am | Morning tea |  |
| 10.35am – 12.30pm | Consequences of getting it wrong | Effects of electricity on people, Arc Flash issues, Step and Touch Potential Issues |
| 12.30pm - 1.15pm | Lunch |  |
| 1.15pm - 1.45pm | Welding Issues |  |
| 1.45pm - 2.15pm | Concerns from the inspectorate | Diesel alternators, Batteries, Cables, Portable appliances and hand tools |
| 2.15pm – 2:30pm | Maintenance | Installation, Commissioning, Development of a strategy, |
| 2.30pm - 2.45pm | Break |  |
| 2.45pm - 3.15pm | Audits | You tell me what is wrong, why, how to fix and what should be in your control plan to prevent the issues. |
| 3.15pm - 3.30pm | Documentation |  |
| 3.30pm - 3.45pm | Previous Outcomes | Look at previous prosecutions |
| 3.30pm - 4.00pm | Wrap Up | Your takeaways, Questions and answers |